

Dear Colleagues,

Greetings for Chaitra Navratri!

Hope my email finds you all well. While entire humanity is struggling for survival under sever outbreak of Covit -19, our work space has now confined to respective homes. We all are now duty bound and socially committed to remain at home and work from there.

This is not easy for all individuals - some of our colleagues may find it challenging to start with. Therefore, am approaching all senior colleagues (i.e. Center Heads) with a request to develop a mechanism by which this challenging period is converted into an opportunity. These three weeks, when all of us are away from routine official matters provide us space and time for thinking a fresh on our pending assignments which require focused attention for giving it a real shape. Some of these assignments may be with you as an individual senior researcher, and the others may be your centers' collective task. May I, therefore, request you to kindly make these three weeks productive in real sense.

Am sure, as senior officer, you would definitely be devoting your own time on productive work for the Institute. But the challenge is to put all the younger colleagues of your respective centers in such productive tasks.

Considering the above, my request to all centre heads is to define such tasks for your center as team and each faculty working under your guidance as individual task. On weekly basis you can assess the progress. I shall greatly appreciate receiving tabulated information on such tasks, envisaged outputs, and responsibility from each centre by 30th March.

Am confident, under your collective efforts, by the time this Lock Down is lifted, the Institute will have adequate knowledge products to reflect as outputs of work from home.

With best regards.

Stay blessed and stay healthy.

Rawal, RS