



गोविन्द बल्लभ पन्त राष्ट्रीय हिमालयी पर्यावरण संस्थान
G.B. Pant National Institute of Himalayan Environment (NIHE)
कोसी-कटारमल, अल्मोड़ा – 263 643, उत्तराखण्ड
Kosi-Katarmal, Almora - 263 643, Uttarakhand

Enquiry No: GBPI/2026-27/6239

Date: 21/09/2026

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are invited from authorized dealers/service providers of Tally Solutions Pvt. Ltd. for the supply, installation, configuration and one-year subscription/support of TallyPrime Cloud Service with Edit Log for 15 Users at G.B. Pant National Institute of Himalayan Environment, Kosi-Katarmal, Almora.

1. Scope of Work:

The selected service provider shall provide Tally Cloud Service for secure, reliable, and uninterrupted access to Tally accounting software through a cloud-based environment. The scope of work shall include the following:

I. Cloud Hosting of Tally Application

- Provision of cloud infrastructure for hosting Tally software and company data.
- Enable users to access Tally from remote locations through a secure internet connection.
- Ensure compatibility with the latest supported version of Tally (Tally Prime/Tally ERP).

II. Installation and Configuration

- Installation and configuration of Tally software on the cloud server.
- Configuration of company data, user accounts, security settings, and required features.
- Assistance in migration of existing Tally data to the cloud platform.

III. Multi-User Access Facility

- Provide access to authorized users as per organizational requirements.
- Configure user roles, permissions, and access controls.
- Support simultaneous access by multiple users.

IV. Data Security and Backup

- Ensure secure storage and protection of accounting data.
- Provide regular automated backup of Tally data.
- Maintain data confidentiality and prevent unauthorized access.
- Provide restoration facility in case of data loss or system failure.

V. Technical Support and Maintenance

- Provide technical support for installation, configuration, and operational issues.

- Resolve connectivity, login, and application-related issues.
- Provide regular maintenance and monitoring of cloud services.

VI. Performance and Availability

- Ensure smooth and efficient performance of Tally operations.
- Monitor server performance and resource utilization.

VII. Data Migration and Assistance

- Support transfer of existing Tally data from local systems to cloud servers.
- Verify data integrity after migration.
- Provide assistance during implementation and initial setup.

VIII. User Training and Documentation

- Provide basic user guidance for accessing Tally through the cloud.
- Provide necessary documentation for login, usage, and troubleshooting procedures.

2. Technical Specifications:

Parameter	Minimum Requirement
Cloud Platform	Secure Cloud Hosting Environment
Application Support	TallyPrime / Latest compatible Tally version
Operating System	Windows Server (latest supported version)
Processor	Minimum 4 vCPU or equivalent
RAM	Minimum 8 GB (scalable as per requirement)
Storage	Minimum 100 GB SSD storage (scalable)
Internet Connectivity	High-speed secure internet connectivity
User Access	Multi-user remote access facility
Security	Firewall protection, user authentication, access control
Backup	Automated daily backup with retention facility
Data Recovery	Backup restoration and disaster recovery support
Availability	Minimum 99% uptime
Remote Access	Secure Remote Desktop/Web-based access
Antivirus Protection	Updated security and malware protection
Data Encryption	Encryption during transmission and storage
Support	Helpdesk/email/phone support during working hours
Scalability	Upgrade facility for users, storage, and performance

3. Deliverables:

The service provider shall provide:

- Fully configured Tally Cloud environment.
- User access credentials.
- Migration of existing Tally data (if required).
- Backup and recovery facility.
- Technical support services.
- Completion report after successful implementation.

4. Documents to be Submitted:

- GST Registration
- PAN
- Compliance Statement
- Financial Quote

5. Price:

- Quoted price shall include license cost, cloud hosting, installation, configuration, migration, training, one-year support, taxes and all incidental charges.

6. Delivery & Installation:

- Complete within 15 days from issue of Purchase Order.

7. Warranty / Support:

- One year comprehensive support including software updates, cloud support, backup assistance and technical support.

8. Payment Terms:

- Payment after successful installation and satisfactory certification by user section.

9. Validity of Offer:

- Quotation shall remain valid for 90 days.

10. Submission of Quotations:

- The quotation should be submitted on the official letterhead of the firm/service provider, duly signed and stamped/sealed by the authorized signatory.
- The Financial Bid/Price Quote should also be duly signed and stamped/sealed by the authorized signatory.
- The quotation should be submitted in a sealed envelope superscribing: "Quotation for Supply of TallyPrime Cloud Service with Edit Log (15 Users)".
- **Last date for submission:** 12/10/2026 by 05:00 PM.

11. Opening of Quotations:

- On 13/10/2026 at 10:00 AM (Tentatively).

12. Institute's Right:

- Institute reserves the right to accept/reject any or all quotations without assigning any reason and may increase/decrease quantity.

Administrative Officer
G.B. Pant National Institute of
Himalayan Environment
Kosi-Katarmal, Almora – 263643

Financial Bid Format:

Sl. No.	Description	Qty.	Unit Price (₹)	GST (₹)	Total Price (₹)
1.	TallyPrime Cloud Service with Edit Log (15 Users), including cloud hosting, installation, configuration, migration (if required), one-year support & updates	01 No.			