



**G. B. PANT NATIONAL INSTITUTE OF HIMALAYAN
ENVIRONMENT
KOSI-KATARMAL, ALMORA 263643 (UTTARAKHAND)**

Walk-In-Interview will be conducted for the following purely contractual based temporary positions at Kosi-Katarmal (Almora) campus of the Institute. Candidates having appropriate qualifications may appear for **Walk-In-Interview** on **23.02.2024 (10:00 AM onwards)**. Candidates appearing for Walk-in-Interview must bring all original copies (with xerox copy) of mark sheet, certificates, testimonials, experience, biodata etc along with an application. No TA/DA will be paid to the candidates appearing for the Interview.

Position (No.)/ Emoluments and age	Essential Qualification	Desirable
Office Attendant (02 No) Rs. 12,000/- P.M. fixed Age Limit: 40 Years*	<ul style="list-style-type: none">• Intermediate	<ul style="list-style-type: none">• Basic knowledge of office activities and computer applications

*Relaxation in upper age limit for SC/ST/OBC/Women/Physically handicapped candidates as per rules.

General Instructions:

1. Aspiring candidates satisfying the eligibility criteria may walk-in on 23.02.2024 (10:00 AM onwards) **at HQs of the Institute.**
2. Minimum requirements of qualifications and/or experience can be relaxed in respect of exceptionally outstanding candidates. The Institute reserves the right to increase or decrease the number of positions, to fill up or not to fill up any or all the posts or to shortlist and select the candidates in any suitable position depending upon the qualification and experience required for the said post.
3. Candidates must bring original documents pertaining to their educational qualifications & experience along with one set of photocopies. The experience will not be considered without an experience certificate.
4. The selected candidate(s) are expected to join immediately.
5. The selected candidate is liable to be posted anywhere in India.
6. No TA/DA shall be paid for attending the Interview.
7. Institute reserve the right to disengage the manpower at any time without assigning any reasons thereof.
8. The engagement is purely temporary in nature.
9. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and the conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection from any individual or his/her agency.
10. Canvassing in any form will be treated as disqualification.

Administrative Officer