



## गोविन्द बल्लभ पन्त राष्ट्रीय हिमालयी पर्यावरण संस्थान

G.B. Pant National Institute of Himalayan Environment  
कोसी-कटारमल, अल्मोड़ा - 263 643, उत्तराखण्ड, भारत  
Kosi-Katarmal, Almora 263 643, Uttarakhand, India

Applications are invited only from Indian citizens for the following purely project based temporary positions at the **North-East Regional Centre, Itanagar (A.P.)** of the Institute. Candidates having appropriate qualifications in relevant subject/specialization with consistently good academic records and experience may send their complete application in the prescribed format with all supporting documents (i.e. educational, experience etc.) to the undersigned by email at [headnerc@gmail.com](mailto:headnerc@gmail.com) on or before **27<sup>th</sup> October 2023**. It is essential to mention the name of the project, the position applied for and the postcode number in the subject area of the mail sent by you. Applications in the prescribed format will only be accepted. The shortlisted candidates will be called for a personal interview to be held on **31<sup>st</sup> October, 2023**. The interview will be held through virtual/physical modes. No TA/DA will be paid to the candidates appearing for the Interview.

Post Code	Position (No.)/ Emoluments and age	Qualification	Responsibility
<b>Project: In-House Project No. 1 "Water Security in Himalaya through Spring-Ecosystem Assessment and Management"</b>			
PC-01	<b>Junior Project Fellow (JPF) – (1 No.)</b>  (@ Rs 20,000/- per month + HRA as per approved rates)  <b>Age Limit: 28 Years*</b>	<b>Essential:</b> First class Master degree in (M.Sc. /M. Tech./ M.E./ other relevant) Hydrology/ Water Resource/ Civil Engg./ Earth Science/ Agriculture/ Soil & Water Conservation/ Geology/ Remote Sensing & GIS/ Environmental Engg. or Science/ other equivalent subject areas from a recognized university.  <b>Desirable:</b> (i) Research experience/ knowledge of watershed management, watershed behaviour, conservation practices, and spring rejuvenation work. (ii) Experience and sound knowledge of fieldwork and a good understanding of the hydro-geology of mountain areas. (iii) Knowledge of working with lab-based analytical techniques and hydrological simulation modeling. (iv) Work experience in Remote Sensing & GIS with good knowledge of any of the programming software such as R, Python, MATLAB etc. (v) Experience in data collection, processing, compilation, and database management. (vi) Physically fit to work in the Himalayan region.	1. Field data collection, database development, data analysis, scientific report writing, presentation, and research publications. 2. Hydro-geological studies/investigation related to spring rejuvenation, and its mapping using RS and GIS. 3. Laboratory analysis. 4. Training and capacity building programmes. 5. Other tasks as assigned by PI.



**Project: In-House Project No. 3 "Fostering Climate Smart Communities in the Indian Himalayan Region (IHR)"**


<b>PC-02</b>	<b>Junior Project Fellow (JPF) – (1 No.)</b>  (@ Rs 20,000/- per month + HRA as per approved rates)  <b>Age Limit: 28 Years*</b>	<b>Essential:</b> First class Master degree in (M.Sc. /M. Tech./ M.E./ other relevant) in Remote Sensing & GIS / Geography/ Geology/ Environmental Sciences / Disaster Management or relevant discipline from a recognized university, and 1 year work experience in Remote Sensing & GIS.  <b>Desirable:</b> (i) Work experience in Remote Sensing & GIS. (ii) Experience and sound knowledge of field work in mountainous region. (iii) Experience in Data collection, Data compilation and database management. (iv) Data processing and Map preparation. (v) Physically fit to work in Himalayan region.	<ol style="list-style-type: none"> <li>1. Climate vulnerability assessment.</li> <li>2. RS &amp; GIS related analysis &amp; mapping.</li> <li>3. Training and capacity building programmes.</li> <li>4. Database development, data analysis, scientific report writing, presentation, and research publications.</li> <li>5. Other tasks as assigned by PI.</li> </ol>
Appointment of Senior Account assistant at North-East Regional Centre of NIHE on Contractual basis, supported by GBP-NIHE, MoEF&CC			
<b>PC-03</b>	<b>Sr. Accounts Assistant (1 No.)</b>  @ Rs. 20,000/- p.m. fixed  <b>Age Limit: 40 Years*</b>	<b>Essential:</b> Graduation degree in any discipline from recognized university, and 2 years experience in account handling <b>Desirable:</b> (i) Experience in account related matters (i.e. Trial balance, Bank reconciliation, preparation of balance sheet, Maint. of Journals, ledger etc., knowledge of PFMS, Tally, GST and TDS returns (ii) Knowledge of computer applications	<ol style="list-style-type: none"> <li>1. Preparation of payment vouchers, Bills, balance sheet and Cash Book entry/writing.</li> <li>2. Monthly maintenance of account/ purchase/ store files etc.</li> <li>3. Updating and keeping record of store items.</li> <li>4. Other tasks as assigned by Regional Head.</li> </ol>

\*Relaxation in upper age limit for SC/ST/OBC/Women/Physically handicapped candidates as per Govt. of India rules.  
 Appointment will be made initially for one year which may be extended for the next year based on satisfactory progress and performance of the candidate.



### General Instructions:

1. desirous candidate who wants to appear **online/virtual mode** must send an advance copy of the application in the prescribed format with all supporting documents (i.e. educational, experience etc.) to the undersigned by email ([headnerc@gmail.com](mailto:headnerc@gmail.com)) on or before **27.10.2023**.
2. Aspiring candidates satisfying the eligibility criteria may walk-in on 31.10.2023 on (10. 30 AM onwards) **at NIHE, North-East Regional Centre.**
3. Candidates must bring original documents pertaining to their educational qualifications & experience along with one set of photocopies. The experience will not be considered without an experience certificate.
4. The selected candidate(s) are expected to join immediately.
5. The selected candidate is liable to be posted anywhere in India.
6. No TA/DA shall be paid for attending the Interview.
7. Institute reserve the right to disengage the manpower at any time without assigning any reasons thereof.
8. The engagement is purely temporary in nature.
9. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and the conduct of examination/ interview will be final and no query or correspondence will be entertained in this connection from any individual or his/her agency.
10. Canvassing in any form will be treated as disqualification.

  
Administrative Officer





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**APPLICATION FORM**

Please use **BLOCK LETTERS**

Position Applied for.....

Project Title .....

.....

Post Code No.: .....

Please use **BLOCK LETTERS**:

1. Full Name:..... Sex (M/F):.....

2. Father's/Husband's Name:..... Nationality.....

3. Present Address: .....

.....

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4. Permanent Address.....

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.....

5. Email id : .....

Telephone/Mobile No.....

6. a) Date of Birth.....(b) Birth Place : .....

(c) State of Domicile.....

7. Citizenship: .....

Contd.../..



8.\* Do you belong to: (a) Scheduled Caste- Yes/No (b) Scheduled Tribe - Yes/No (c) OBC - Yes/ No

9a. Academic and Professional qualifications (from High School onwards): Attach self-attested certificate

Degree/ Diploma	Subject	Percentage of Marks or Grade	Name of Univ./Institution	Duration of Course	Month & year of passing

9. (b) If PhD degree not awarded, please give whichever applicable :

Date of thesis Submission.....

Likely date of submission: .....

10. Title of PhD Thesis .....

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11. Specializations, in terms of Broad Area of Specialization and Exact Area of Specialization:

(a) Subject	(b) Broad Area of Specialization	Exact Area of Specialization

12. Publications and Patents: **(Please attach list of publications in SCI journals with full references and corresponding with those in the list) (If available)**

(a) No. of Papers (i) Published.....(ii) Accepted.....

(b) No. of Books published.....

(c) No. of patents: (i) Filed :.....(ii) Granted:.....



13. Prizes, Honours, Awards, Distinctions, if any:.....  
 .....  
 .....  
 .....

14. Experience held: (Please attached copy of experience certificate)

Position	Name of the organization/ agency	Dates		Pay/wages	Nature of duties
		From	To		

#### 15. Declaration

I have read the terms and conditions of the Institute. I accept and agree to abide by these if the Fellowship is offered to me. I certify that to the best of my knowledge and belief the particulars given in the application are correct. I understand that the decision taken on my application by NIHE will be final. If false and suppression of factual information in the application form comes to the notice of NIHE at any time during the tenure the fellowship would be liable to be terminated.

Place.....

Signature of the candidate .....

Date.....